



**SEND Commissioning
Farnham House
Six Hills Way
Stevenage
SG1 2ST
Postal Point: CH0131**

Email: via Correspondence area within In-Tend



Private and Confidential

Date: 11th August 2025

Dear 

**CONTRACT: The Provision of Homecare and Support Services for
Children and Young People in Hertfordshire (“the Contract”)**

CONTRACT REF: Lot 1 - HCC2314690 and Lot 2 – HCC2314691

Re: NOTIFICATION OF AWARD DECISION

Thank you for submitting a tender for the aforementioned Framework Agreement.

Following detailed evaluation by the evaluation panel, I am pleased to inform you that, Hertfordshire County Council (“the Council”) proposes to accept your tender together with the other successful tenderers detailed in **Appendix 2 – Successful Tenderers** in relation to the proposed Framework Agreement.

In accordance with the procurement documents, the Council have chosen to implement a standstill period of ten days before it concludes the Framework Agreement (when sending this notification electronically). Therefore, the contract award decision is provisional and subject to the outcome of any challenge that may be made during this standstill period. The standstill period for this Framework Agreement will commence from the day after the date of this notification and will conclude at midnight at the end of Thursday 21st August 2025 (“Standstill Period”).

Please note that before the Framework Agreement is completed, the Council will not be liable for any costs (or any other commitment you may enter into) as a result of your organisation taking part in this competition. Once the Framework Agreement has been completed any liabilities of the Council including any costs payable to your organisation will only be strictly as set out in the Framework Agreement.

Tender Evaluation Process

As indicated in the tender documents and in particular the Instructions to Tenderers document, tender submissions were evaluated against the pre-determined award criteria and evaluation methodology.

Please note that the total weighted scores and respective points achieved by your organisation have been provided within **Appendix 1 - Tender Evaluation Matrix**.

We will write to you again following conclusion of the Standstill Period.

Yours sincerely,

Nicola Fisher
Commissioning Manager
SEND Commissioning
For and on behalf of Hertfordshire County Council

APPENDIX 1 – TENDER EVALUATION MATRIX

TENDERER'S NAME: Heritage

MANDATORY REQUIREMENTS (Pass/Fail)

Stage 1: Qualification					
Bid Form No.	Bid Form	Mandatory (P/F)	Assessment	Assessor/s	Assessor Comments
Bid Form 0	Lots	Non Scored	Completed	Panel	Lot 2 only
Bid Form 0.1	Hertfordshire District Coverage	Non Scored	Completed	Panel	
Bid Form 0.2	Service Delivery & Specialisms	Non Scored	Completed	Panel	
Bid Form 1	Your Information & the bidding model	Non Scored	Completed	Panel	
Bid Form 1	1.1e Company Number	Non Scored	Completed	Panel	12078371
Bid Form 1	1.1j SME	Yes/No	Yes	Panel	
Bid Form 1	1.4 Operational Address	Non Scored	Completed	Panel	Stevenage
Bid Form 2	Exclusion Grounds	Pass/Fail	Pass	Panel	
Bid Form 3	Mandatory & Discretionary grounds relating to the payment of taxes & social security contributions	Pass/Fail	Pass	Panel	
Bid Form 4	Grounds for discretionary exclusion	Pass/Fail	Pass	Panel	
Bid Form 4	4.1g Conflicts of Interest with HCC Officers	Non Scored	Completed	Panel	None declared

Stage 2 - Selection					
Stage 2A - Economic & Financial Standing					
Bid Form No.	Bid Form	Mandatory (P/F)	Assessment	Assessor/s	Assessor Comments
Bid Form 5	Economic and Financial Standing	Pass/Fail	Pass	Finance	
Bid Form 5	Prompt Payment Discount	Non Scored	Completed	Finance	1%
Stage 2B - Technical & Professional Ability					
Bid Form 6.1	Experience: Case Study 1 (Ref: CS1)	Pass/Fail	3	Panel	
	Experience: Case Study 1 (Ref: CS1)		Pass		
Bid Form 6.1	Experience: Case Study 2 (Ref: CS2)	Pass/Fail	3	Panel	
	Experience: Case Study 2 (Ref: CS2)		Pass		
Bid Form 6.2	Explanation of how you meet selection criteria if a case study cannot be provided	Pass/Fail		Panel	na
Bid Form 6.3	Intention to Sub contract	Pass/Fail	Pass	Panel	
Bid Form 7.1	Insurance	Pass/Fail	Pass	Panel	self certified - seek evidence upon award
Bid Form 7.2	Data Protection	Pass/Fail	Pass	Panel	
Bid Form 7.3	Health & Safety	Pass/Fail	Pass	Panel	
Bid Form 7.4 / 7.5	Requirement under the Public Contract Regulations 2015 (Reguation 113)	Non Scored	Completed	Panel	
Bid Form 8	CRC, DBS and Right to work in the UK	Pass/Fail	Pass	Panel	
Bid Form 9	CQC Registration	Pass/Fail	Pass	Panel	Good
Bid Form 10	Hertfordshire Care Provider Association	Non Scored	Completed	Panel	

Stage 3 - Award (Award Criteria)									
Bid Form No.	Bid Form	Max. Element Points Available	Points Scored	Tier 1 Weighting %	Tier 2 Weighting %	Actual Weighted Score(s)	Tier 2 Weighted Score(s)	Assessor/s	Reasons For Your Score
Price 0%				0%					
Bid Form 11	Hourly Rates	non scored						Finance	
Quality 100%				100%	75.00				
Bid Form 12	Service Mobilisation	4	3		10%	7.50		Panel	The response meets all of the specification requirements and is supported by a clear understanding of the mobilisation process
Bid Form 13	Assessments and Care Planning	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by clear evidence
Bid Form 14	Service Operation	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by a good explanation of their service operation
Bid Form 15	Recruitment and Development of Staff	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by evidence and a clear understanding of staff recruitment and development
Bid Form 16	Training	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by evidence and a clear understanding of training requirements with the Homecare sector.
Bid Form 17	Safeguarding	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by evidence and a clear understanding of safeguarding within the Homecare sector.
Bid Form 18	Behaviour Support	4	3		15%	11.25		Panel	The response meets all of the specification requirements and is supported by evidence and a clear understanding behaviour support within the Homecare sector.
Total % Av.				100%	Total Weighted Score (%) =		75.00		

APPENDIX 2 – SUCCESSFUL TENDERERS

All successful service providers scored at least 50% for the Quality criteria

Name of Provider	Quality Score	Rank
[REDACTED]	93.75	1
[REDACTED]	90.00	2=
[REDACTED]	90.00	2=
[REDACTED]	88.75	3=
[REDACTED]	88.75	3=
[REDACTED]	86.25	4
[REDACTED]	82.50	5=
[REDACTED]	82.50	5=
[REDACTED]	81.25	6
[REDACTED]	78.75	7=
[REDACTED]	78.75	7=
[REDACTED]	78.75	7=
[REDACTED]	78.75	7=
[REDACTED]	78.75	7=
[REDACTED]	77.50	8=
[REDACTED]	77.50	8=
[REDACTED]	75.00	9=
[REDACTED]	75.00	9=
[REDACTED]	75.00	9=
[REDACTED]	75.00	9=
[REDACTED]	75.00	9=
[REDACTED]	75.00	9=
[REDACTED]	70.00	10
[REDACTED]	67.50	11=

	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	67.50	11=
	63.75	12=
	63.75	12=
	62.50	13=
	62.50	13=
	62.50	13=
	62.50	13=
	62.50	13=
	62.50	13=
	62.50	13=
	62.50	13=
	60.00	14=
	60.00	14=
	60.00	14=
	60.00	14=
	58.75	15
	56.25	16
	55.00	17=
	55.00	17=
	55.00	17=
	55.00	17=
	55.00	17=
	55.00	17=
	52.50	18=

	52.50	18=
	52.50	18=