



Community and People Wellbeing Team
Farnham House
Six Hills Way
Stevenage
Hertford
SG1 2AF

Email: via Correspondence area within In-Tend



Date: 25th February 2025

Dear Provider,

CONTRACT: The Provision of Carers Breaks (“the Framework Agreement”)

CONTRACT REF: HCC2314981

Re: NOTIFICATION OF CONTRACT AWARD DECISION LOTS 5-8

Lots Awarded: Lots 5 6 7 & 8

Thank you for submitting a tender for the aforementioned Framework Agreement.

Following detailed evaluation by the evaluation panel, I am pleased to inform you that, Hertfordshire County Council (“the Council”) proposes to accept your tender together with the list of providers included in Appendix 2 in relation to the proposed Framework Agreement.

In accordance with the procurement documents, the Council have chosen to implement a standstill period of ten days before it concludes the Framework Agreement (when sending this notification electronically). Therefore, the contract award decision is provisional and subject to the outcome of any challenge that may be made during this standstill period. The standstill period for this Framework Agreement will commence from the day after the date of this notification and will conclude at midnight at the end of 7th March 2025.

Please note that before the Framework Agreement is completed, the Council will not be liable for any costs (or any other commitment you may enter into) as a result of your organisation taking part in this competition. Once the Framework Agreement has been

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completed any liabilities of the Council including any costs payable to your organisation will only be strictly as set out in the Framework Agreement.

Tender Evaluation Process

As indicated in the tender documents and in particular the Instructions to Tenderers document, tender submissions were evaluated against the pre-determined award criteria and evaluation methodology.

Please note that the total weighted scores and respective points achieved by your organisation have been provided within Appendix 1 - Tender Evaluation Matrix.

We will write to you again following conclusion of the Standstill Period.

Yours sincerely,

Caron Corrin
Development Manager Carers
Community and People Wellbeing Team
For and on behalf of Hertfordshire County Council