

Enquiries:



24th January 2025

Tender for Adults with Disabilities
Tender Reference Number: 62329

I am pleased to inform you that, following the conclusion of the evaluation process, Sheffield City Council (the Council) has made the provisional decision to select your company to be a party to the DPS agreement for Adults with Disabilities:

Lot 3 – Overnight Short Breaks

In accordance with Regulation 87 of the Public Contract Regulations 2015 contracting authorities are required to operate a “standstill” period between selecting a winning bidder and entering into a binding agreement. We have therefore written to the other bidders explaining our decision.

Assuming the provisional decision remains unaltered as a result of any representations made during the standstill period, I will then arrange for the DPS agreement to be executed on behalf of the Council.

This standstill period is expected to end at midnight on 3rd February 2025, after which we intend to enter into a DPS agreement for this Tender, subject to the appropriate approval of the Council to award.

You will be sent a copy of the DPS agreement via our e-signing portal which you should sign, following this, we will sign the documents and return one copy for your records.

However, in the event of a challenge being received from one of the unsuccessful bidders, or if legal challenge is brought – triggering the automatic suspension of the contract award – then we will notify you in writing. In this case, the ultimate award of the contract may be affected.

You are strongly advised not to incur any expense or enter into any binding arrangements until such time as both parties have signed and dated the DPS agreement.

Please confirm your intention to accept the contract, subject to the above provisions; if you have any queries, please contact me directly.

Successful Alcatel Letter/Open FTS
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I look forward to working with you in the future.

Yours sincerely,

For and on behalf of Sheffield City Council.

Richard Belk
Procurement and Supply Chain Specialist
Finance & Commercial Services